**DIRECTOR GENERAL, STATE TRANSPORT, HARYANA, CHANDIGARH**

**30 BAYS BUILDING, IInd FLOOR, SECTOR-17, CHANDIGARH.**

(EMPLOYMENT NOTICE)

**Advt.No.1/FBD/DGST/2011**

**RECRUITMENT OF HEAVY VEHICLE DRIVERS & CONDUCTORS FOR HARYANA ROADWAYS CITY BUS SERVICE FARIDABAD**

The applications are invited through registered post on the prescribed application form from the eligible MALE candidates for the engagement of **Heavy Vehicle Drivers & Conductors** purely on an annual contract basis (renewal of the agreement only on the satisfactory service with 10% increase in wages) for Haryana Roadways City Bus Service at Faridabad. Reservation for SC, BC A&B, Ex-Servicemen and Outstanding Sports Person shall be as per Haryana Government rules/instructions. The benefit of reservations shall be available only to bonafide residents of Haryana State.

<table>
<thead>
<tr>
<th>Name of the Post</th>
<th>No. of Drivers/Conductors required</th>
<th>Age</th>
<th>Qualification and Experience</th>
<th>Consolidated fixed monthly emolument</th>
</tr>
</thead>
<tbody>
<tr>
<td>Heavy Vehicle Driver</td>
<td>350</td>
<td>18-40 Years (as on 02.12.2011)</td>
<td>i) Matriculation with Hindi or Sanskrit. ii) Holding Transport Vehicle Driving Licence along with minimum of 2 years experience of driving a Heavy Goods vehicle including proficiency in driving a heavy passenger Motor Vehicle or 10 years experience of driving a vehicle in the Armed Forces.</td>
<td>₹ 10,000/-</td>
</tr>
<tr>
<td>Conductor</td>
<td>350</td>
<td>18-40 Years (as on 02.12.2011)</td>
<td>i) Matriculation with Hindi or Sanskrit. ii) Should hold valid Conductor’s Licence on cut off date.</td>
<td>₹ 8,000/-</td>
</tr>
</tbody>
</table>

1. Applicants are required to attach the self attested photocopies of the necessary documents as per the details provided with the application form.
2. All the applicants are required to attach a demand draft of ₹ 200/- as an application processing fee. The demand draft should be issued in favour of General Manager, Haryana Roadways Faridabad payable at Faridabad.
3. The original Certificates should not be enclosed to the application form. All documents should be self attested.
4. Candidate should submit only one application for one post in the office of General Manager, Haryana Roadways Faridabad depot.
5. The Heavy Vehicle Drivers will be engaged purely on temporary basis (contractual agreement). They will receive a consolidated fixed remuneration of ₹ 10,000/- Per Month.
6. The Conductors will be engaged purely on temporary basis (contractual agreement). They will receive a consolidated fixed remuneration of ₹ 8,000/- Per Month.
7. The Heavy Vehicle Driver/Conductor engaged for a fixed monthly remuneration are required to execute a prescribed service agreement detailing the terms and conditions of engagement with the General Manager, Haryana Roadways, Faridabad.
8. The services of the Heavy Vehicle Driver/Conductor so engaged shall stand terminated on the expiry of the term and shall not vest any other right or consequential benefits.
9. The Heavy Vehicle Drivers/Conductors are specifically being engaged for Haryana Roadways City Bus Service in Faridabad.
10. The Heavy Vehicle Drivers/Conductors engaged against this advertisement shall not have any legal right for claiming regularisation of his services in the department.
11. Eligible candidates will be engaged through a selection process, which comprises of shortlisting based on merit and experience, driving proficiency test (Dug Test, Zigzag Test, Road Test etc.) and an interview.
12. The applicant shall clearly write the name of the post on the envelope and shall send it through registered post to the following address i.e. General Manager, Haryana Roadways, Faridabad.

The application form is available at the office of General Manager, Haryana Roadways Faridabad depot and also downloadable at our website i.e. http://hartrans.gov.in/form.pdf

**NOTE:** Please note that the posts are specific to the City Service of Faridabad and in no way, transferable.

All the applications forms, duly filled in must reach by registered post to the office of General Manager, Haryana Roadways Faridabad depot on or before the last date i.e. 2-12-2011 (upto 5:00 PM).

Sd/-

Arun Kumar, IAS
Director General, State Transport, Haryana, Chandigarh.
APPLICATION FORM FOR DRIVER IN HARYANA ROADWAYS CITY BUS SERVICE, FARIDABAD

(i) Please read the instructions and other relevant information contained in the advertisement for engagement of drivers, a copy of which is enclosed and is a part of the application pack.

Please fill up the form in Capital Letters using Ink or Type. All columns of this form must be filled up by the applicant.

1. CANDIDATE’S NAME (in Capital letters as given in class X Certificate) (In English)
2. FATHER’S NAME (in Capital letters as given in class X Certificate) (In English)
3. MOTHER’S NAME (in Capital letters) (In English)
4. Date of birth
5. Age as on last date of submission of application i.e. 02.12.2011: Years Months Days
6. Category (Tick appropriate boxes)

(Self-attested photocopies of the certificates shall be attached)

(यथास्विराप्त छापावार्तियां संलग्न करें)
7. **Application Fees**: ₹ 200/-
   अवबद्ध शुल्क ₹ 200/–

<table>
<thead>
<tr>
<th>Draft No. ड्राफ्ट सं.</th>
<th>Date दिनांक</th>
<th>Issuing Bank Name जारीकर्ता बैंक का नाम</th>
</tr>
</thead>
</table>

8. Write name & Complete Mailing address in BLOCK LETTERS
   बड़े शब्दों में नाम और पत्र व्यवहार कर पूर्ण पता लिखें।

<table>
<thead>
<tr>
<th>Name: नाम</th>
<th>Address: पता:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Town/Village शहर / गाँव</td>
<td></td>
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<tr>
<td>District जिला</td>
<td></td>
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<tr>
<td>State राज्य</td>
<td>Pin Code पिन कोड</td>
</tr>
</tbody>
</table>

9. Are you Resident of Faridabad District
   (Attach photocopy of voter identity card / Residence proof)
   क्या आप फरीदाबाद दौड़ के निवासी हैं
   (मतदाता अवसान पत्र/निवास प्रमाण पत्र की छायाप्रति सलंतन करें)
   Yes ☐ NO ☐

10. Whether you are registered with Employment Exchange, Faridabad if any
    क्या आप रोजगार कार्यालय फरीदाबाद में पंजीकृत हैं?
     यदि है तो हा नहीं
     Yes ☐ NO ☐

11. If Yes, Employment Exchange, Faridabad Registration No. & Date
    यदि है तो रोजगार कार्यालय फरीदाबाद का पंजीकरण संख्या तथा तिथि

<table>
<thead>
<tr>
<th>Registration No. पंजीकरण संख्या</th>
<th>Date of Registration पंजीकरण की तिथि</th>
</tr>
</thead>
</table>

12. Are you DOMICILE of Haryana
    (Attach photostamp of Domicile Certificate)
    क्या आप हरियाणा के निवासी हैं?
    (निवास प्रमाण पत्र की छायाप्रति सलंतन करें)
    Yes ☐ NO ☐

13. Details of HEAVY PASSENGER TRANSPORT VEHICLE DRIVING LICENCE
    (Self-attested copies of Certificates shall be attached)
    भारी यात्री वाहन चालक के लाइसेंस का निर्देश
    (चालक लाइसेंस की प्रतिस्पर्धा स्वयं सत्यापित कर सलंतन करें)

<table>
<thead>
<tr>
<th>Licence No. लाइसेंस सं.</th>
<th>Date of Issue जारी करने की तिथि</th>
<th>Valid upto कब तक बैठा है</th>
<th>Name of Licensing Authority लाइसेंस जारी करने वाले प्रशिक्षकार का नाम</th>
<th>Name and Address of the institute where driving training taken चालक प्रशिक्षण केंद्र का नाम ब जारी से चालक ने प्रशिक्षण लिया है</th>
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</table>
14. **EDUCATIONAL QUALIFICATIONS** from 10\textsuperscript{th} class onwards:  
(Self-attested copies of Certificates and Marks sheets be attached)  
(प्रमाण पत्र और अंक तालिका की छंदायित रक्ष्य सत्यापित कर संलग्न करें)

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<thead>
<tr>
<th>Year (वर्ष)</th>
<th>Examination परीक्षा</th>
<th>Total Marks कुल अंक</th>
<th>Marks Obtained प्राप्त अंक</th>
<th>%Age Marks अंक प्रतिशत</th>
<th>University / Board वित्तविद्यालय / बोर्ड</th>
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15. **Total Experience in years (As Heavy Passenger Transport Vehicle Driver)**  
(भारी यात्री वाहन चालक के रूप में)

<table>
<thead>
<tr>
<th>Year (वर्ष)</th>
<th>Month (महीने)</th>
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16. **Details of Experience (As Heavy Passenger Transport Vehicle Driver):**  
(भारी यात्री वाहन चालक होने के अनुमान का पूर्ण विवरण)

<table>
<thead>
<tr>
<th>S.No. क्र.सं.</th>
<th>Date (Months &amp; Year): तिथि (मास वर्ष)</th>
<th>Name &amp; Address of Bus Operator &amp; Telephone No.</th>
<th>Armed Forces and Unit No. सीमित सेवा और सैनिक क्रमांक</th>
<th>Licence Number of Bus Operator &amp; Permit Issuing Authority वाहन संचालन का लाइसेंस क्रमांक व परिलक्ष जारी करनेवाला प्राधिकरण</th>
<th>Salary वेतन</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>From</td>
<td>To</td>
<td>Name Address of Bus Operator &amp; Telephone No.</td>
<td>Armed Forces and Unit No. सीमित सेवा और सैनिक क्रमांक</td>
<td>Licence Number of Bus Operator &amp; Permit Issuing Authority वाहन संचालन का लाइसेंस क्रमांक व परिलक्ष जारी करनेवाला प्राधिकरण</td>
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17. **Visible physical identification mark, if any**  
(दृष्टिभूत शारीरिक पहचान सिद्ध)

18. **Were you ever involved in any Road Accident?**  
(क्या आप कभी किसी सड़क दुर्घटना में संलिप्त रहे?)

If Yes, give complete details of accident and court case, if any, on separate piece of paper.

यदि हाँ, तो सड़क दुर्घटना एवं कोर्ट केस का पूर्ण विवरण अलग कागज पर वर्णित करके संलग्न करें।

19. **Were you ever convicted by any court of law?**  
(क्या आप कभी न्यायालय द्वारा दंडित किये गये थे?)

If convicted, details be furnished on a separate paper.

अगर दंडित हो, तो पूर्ण विवरण के साथ अलग कागज संलग्न करें।

**DECLARATION:**

I hereby declare that the statements contained in this application are, to the best of my knowledge true and correct; I agree that any false/incorrect information or misrepresentation by me will lead to the termination of the service agreement (contract) without any obligation or liability to the Government. I have read the provisions of the advertisement / application form and I hereby undertake to abide by them. I fulfil
all the conditions of eligibility regarding age, educational qualification etc as prescribed in the advertisement and other relevant rules and instructions.

Signature of candidate........................................... Date...........................................
(Unsigned applications shall be summarily rejected)

घोषणा:—

मैं घोषणा करता हूँ कि इस प्रार्थना पत्र में दी गई सूचना मेरे ज्ञान अनुसार सत्य एवं सही है। मैं इस बात से भी सहमत हूँ कि कोई भी झुकी /गलत सूचना अथवा दावा द्वारा किया गया गलत ज्ञान मुझे सविदेशक / अनुबंध आचार पर दिए गए सेवा के अवसर की समाप्ति का कारण बन सकता है तथा मैं अनुबंध बिना किसी बाढ़ अथवा सरकार के दायित्व को समाप्त किया जा सकता है। मैं विज्ञापन /प्रार्थना पत्र के सभी प्रार्थनाओं को पढ़ लिया है और मैं पुनः उन्हें मानने का आवश्यक विवरण दिलाता हूँ। मैं विज्ञापन में दर्ज कई आयु के और योग्यता एवं अन्य नियमों और हितों को सभी शर्तें को पूरा करता हूँ।

आवेदक के हस्ताक्षर
(बिना हस्ताक्षरित आवेदन पत्र शुरु में ही रद्द कर दिये जायेगा)

दिनांक
DIRECTOR GENERAL, STATE TRANSPORT, HARYANA
महामन्त्री, राज्य परिवहन, हरियाणा
30 Bays building, Sector 17, Chandigarh.
30 बेस, सेक्टर 17, चंडीगढ़
PINCODE: 160017 पिन कोड़ 160017

Engagement of Heavy Vehicle Drivers for Haryana Roadways City Bus Service, Faridabad हरियाणा राज्य परिवहन फरीदाबाद में सिटी बस सर्विस के सिले चालकों के अनुबन्धन हेतु आवेदन

Closing Date : 02-12-2011
अंतिम तिथि : 02.12.2011

INSTRUCTIONS AND OTHER TERMS & CONDITIONS FOR FILLING UP THE APPLICATION FORM आवेदन पत्र भरने हेतु आवश्यक हितार्थ एवं दिशा--निर्देश

All the applicants are requested to read these instructions carefully before filling up the application form:-
आवेदन पत्र को भरने से पहले सभी प्राप्ति कृपया ध्यानपूर्वक हितार्थ दिशा पढ़ें |

1) A recent coloured passport size photograph is to be affixed on the application form in the given box.
   नवींदन पासपोर्ट साइज़ सर्विस चित्र आवेदन पत्र में निर्दिष्ट स्थान पर चित्रकारी।

2) Candidate should fill up the form in CAPITAL letters with Blue or Black Pen.
   आवेदक आवेदन पत्र को केवल शब्दों में नीले या लाल पेन से पूरा करें।

3) Applicant should fill up his name exactly as recorded in his Matriculation Certificate.
   आवेदक नाम को हितार्थ मैट्रिकुलेशन विद्यालय योजना में निर्दिष्ट रूप से पूरा करें।

4) Applicant should be above 18 years and less than 40 years of age on the last date of the submission of the application i.e. 2-12-2011.
   आवेदक की आयु आवेदन करते समय क्षमता 02.12.2011 तक 18 वर्ष से कम और 40 वर्ष से अधिक नहीं होनी चाहिए।

5) Applicant should mark his category in the appropriate box at S.No.6 of the application form.
   आवेदक आवेदन पत्र के क्रं. सं. 6 में अपने वृत्त में (ि) निर्देश लगाएं।

6) Reservation for SC, BCA,BCB, Ex-Servicemen and Outstanding Sports Persons shall be as per Haryana Govt. Rules/instructions. The benefit of reservation shall be available only to bonafide residents of the State of Haryana.
   अनुसूचीकृत जाति, पिछड़ी जाति ए, पिछड़ी जाति बी, भूतपूर्व सैनिक तथा प्राकृतिक खिलाड़ियों का आवश्यक हरियाणा सरकार के निम्न / हितार्थों अनुसार होगा। इस आवश्यक का लाभ केवल हरियाणा राज्य के बाहर निर्दीश योजनाओं को ही दिया जायेगा।

7) The dependent sons of Ex-servicemen (DESM) who fulfil all conditions of qualifications, age etc. prescribed for post will be considered on merit for the posts reserved for ESM to the extent of non-availability of suitable ESM candidates. The children and the grandchildren of Freedom Fighters (DFF) would be considered to the extent mentioned in Haryana Govt. letter No. 22/20/83-3GSIII, dated 26.07.1984 as amended from time to time, if the quota reserved for Ex-servicemen, remains unfiled due to non-availability of suitable Ex-servicemen or their dependents.
   एसएसएम के स्वाभाविक अनुशंसा के कुलमित्तव के आवश्यक उनके अपने लड़के जो पद के लिए निर्दिष्ट रूप से योग्य, आयु इत्यादि शर्त पूर्ण करता हो को मैट्रिक से आवाजाहे पर भूतपूर्व सैनिक के लिए आवश्यक पदों के लिए चित्रकारी करें। भूतपूर्व सैनिकों के लिए आवश्यक सीटें भूतपूर्व सैनिकों या उन पर आवश्यक उम्रदराज के उल्लंघन न होने के कारण खाली रह जाती है तो ऐसी सीटें में स्वायत्त संगठनों के पुत्र और पौत्र को हितार्थ सरकार के पद कम करके 22/20/83-3 जीएसएसएसएल नोंद 26.07.1984 में समय--2 पर फिर गये निर्णय के अनुसार चित्रकारी किया जायेगा।

8) ESM/Dependent of Ex-servicemen (DESM) candidates of Haryana claiming benefit will have to produce the fresh Eligibility Certificate from the concerned Zila Sainik Board at the time of interview. Mere Dependent Certificate will not be entertained. ESM candidates should also produce at the time of interview attested photo copy of Identity Card issued by the concerned Zila Sainik Board.
   भूतपूर्व सैनिक /भूतपूर्व सैनिक के आवश्यक का लाभ प्राप्त करने वाले उम्रग्रस्त को साक्षात्कार के समय सम्बंधित जिला सैनिक बोर्ड द्वारा जारी किया गया नया पात्रता प्रमाण पत्र प्रस्तुत करना होगा। केवल
A person may be working on an adhoc basis against the post advertised or somewhere else.

A person may be unemployed at the time of making the application but he may have other source of income viz from agriculture, trade, property, bank balance etc.

A person who is a member of the joint Hindu family and remains dependent upon the Karta till there is partition in the family or he ceases to be a member of the joint Hindu family and is obliged to pass on all his income to the Karta and he draws money for his subsistence from the pool of the joint Hindu family with the consent of the Karta.

Applicant is required to attach a self-attested photocopy of his caste certificate issued by the Competent Authority.

Applicant is required to attach a demand draft of Rs.200/- as an application fee. The demand draft should be issued by any Nationalised/scheduled bank in favour of General Manager, Haryana Roadways Faridabad payable at Faridabad. The demand draft issued after the date of advertisement will only be accepted.

Applicant should provide his complete mailing address in Capital letters alongwith area pin code at S.No.8 of the application form.

Applicant is desired to attach the self-attested photocopy of Voter Identity Card/ Residence Proof if residing in Faridabad district.

If the applicant is registered with the Employment Exchange, Faridabad. He should provide his Registration Number alongwith date of registration.

Applicant is required to attach the self-attested copy of Heavy Duty Passenger/ Goods Transport Vehicle driving licence. The driving licence issued after 02-12-2009 will not be accepted.

Qualification fixed for the post of Heavy Vehicle Driver is matriculation with Hindi or Sanskrit from any recognized Board / University. Self-attested photocopy of Matriculation certificate is a mandatory requirement. Candidate may also attach self attested copies of other educational qualifications viz. 10+2, B.A./B.Sc., B.Com, M.A. etc.

A person who is a member of the joint Hindu family and remains dependent upon the Karta till there is partition in the family or he ceases to be a member of the joint Hindu family and is obliged to pass on all his income to the Karta and he draws money for his subsistence from the pool of the joint Hindu family with the consent of the Karta.

A person who is a member of the joint Hindu family and remains dependent upon the Karta till there is partition in the family or he ceases to be a member of the joint Hindu family and is obliged to pass on all his income to the Karta and he draws money for his subsistence from the pool of the joint Hindu family with the consent of the Karta.
16) Having 2 years of experience as a Heavy Passenger Transport Vehicle driver is a mandatory requirement. Application form in case of experience of less than 2 years as a Heavy Passenger Transport Vehicle Driver will be rejected.

17) Candidates are required to attach the self attested photocopies of their experience certificates.

18) Candidates are also required to provide name, address and telephone number of the experience certificate issuing agency/authority.

19) Only duly filled in application forms alongwith signatures of the candidate will be accepted.

20) Application forms without signatures of the candidate at the end of declaration shall be summarily rejected.

21) Applications which are incomplete/ received after the last date not accompanied by required documents and not signed by the candidate himself are liable to be rejected.

22) Cut-off date for age, qualifications and experience is the last date for the receipt of application.

23) Candidate seeking benefit of Outstanding Sports Persons shall enclose “Gradation Certificate” issued by the Director Sports Haryana.

24) DESM shall be required to attach the self-attested photocopy of Eligibility Certificate duly issued by the respective Zila Sainik Board with the application.

Selection Process

Eligible candidates will be engaged through a selection process, which comprises of shortlisting based on merit and experience, driving proficiency test (Dug Test, Zigzag Test, Road Test etc.) and an interview.

Age Limit:

The candidate shall not be less than 18 years and more than 40 years of age. Candidates belonging to SC/BC category shall be given age relaxation as per Haryana Government Rules. In case of Ex-serviceman candidates the upper age limit shall be relaxed by the continuous military service added by three years.

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Eligibility

A candidate must (a) be a citizen of India, (b) be of good moral character (c) be of sound health (d) not have more than one spouse living (e) should have passed matric school examination with Hindi or Sanskrit as language subject and should have a TRANSPORT VEHICLE DRIVING LICENCE. The candidate should have at least two years of experience of driving a transport vehicle including a passenger vehicle. Eligibility shall be determined with regard to the last date fixed for the receipt of the application form.

Documents to be attached

1) Affix recent coloured passport size photograph.
3) Attach self-attested photocopy of Caste Certificate from competent authority, if claiming any reservation.
4) Original demand draft of `200/- issued after the date of advertisement i.e. 10.11.2011 by any nationalised/scheduled bank in favour of General Manager, Haryana Roadways, Faridabad payable at Faridabad.
5) Attach self-attested photocopy of voter identity card/residence proof, if resident of Faridabad.
6) Attach self-attested photocopy of Registration Certificate of Employment Exchange, Faridabad, if registered.
7) Attach self-attested photocopy of domicile certificate, if resident of Haryana.
8) Attach self-attested photocopy of Heavy Passenger Transport Vehicle driving licence.
9) Attach self-attested photocopy of Matriculation Certificate or 10th standard mark-sheet issued by any recognised Board/University.
10) Attach self-attested photocopy of Experience Certificate carrying the details of minimum of 2 years of experience.

Note: Original Certificate should not be attached to the application form. All documents should be self-attested photocopies.

**Hindi:**

आवेदक (क) भारतीय नागरिक (ख) अच्छे चरित्र वाला, (ग) अच्छे स्वास्थ्य वाला (घ) एक से अधिक जीवित पत्नी न रखने वाला, (ङ) दसवीं स्तर तक अंग्रेजी या संस्कृत भाषा के रूप में विषय सहित उत्तरार्थी तथा वैध मारी वाहन चालक लाइसेंस प्राप्त होना चाहिए। आवेदक पास मारी वाहन या यात्री वाहन चलाने का दो वर्ष का अनुभव भी होना चाहिए। पात्रता आवेदन पत्र की अंशित लिखित के अनुसार निर्धारित की जाएगी।